

Borough Council of
**King's Lynn &
West Norfolk**



Audit and Risk Committee

Agenda

**Tuesday, 21st July, 2015
at 5.30 pm**

in the

**Committee Suite
King's Court
Chapel Street
King's Lynn**



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**AUDIT AND RISK
COMMITTEE AGENDA**

DATE: **AUDIT AND RISK COMMITTEE - TUESDAY, 21ST
JULY, 2015**

VENUE: **COMMITTEE SUITE, KING'S COURT, CHAPEL
STREET, KING'S LYNN**

TIME: **5.30 pm**

1. APOLOGIES

To receive any apologies for absence.

2. MINUTES

To approve the minutes from the Audit and Risk Committee held on 23 June 2015 (previously circulated).

3. DECLARATIONS OF INTEREST

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. URGENT BUSINESS UNDER STANDING ORDER 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

6. CHAIRMAN'S CORRESPONDENCE (IF ANY)

7. MATTERS REFERRED TO THE COMMITTEE FROM OTHER COUNCIL BODIES AND RESPONSES MADE TO PREVIOUS COMMITTEE RECOMMENDATIONS/REQUESTS

To receive comments and recommendations from other Council bodies, and any responses subsequent to recommendations, which this Committee has previously made. (N.B. some of the relevant Council bodies may meet after dispatch of the agenda).

8. PRESENTATION ON THE ANNUAL GOVERNANCE STATEMENT

To receive a presentation on the Annual Governance Statement. All Members are invited to attend for this item.

9. BUSINESS CONTINUITY ANNUAL UPDATE (Pages 6 - 10)

The Committee will receive an annual update presentation and report.

10. INTERNAL AUDIT ANNUAL REPORT AND OPINION 2014/2015 (Pages 11 - 21)

The Committee will receive the Internal Audit Annual Report and Opinion for 2014/2015.

11. REVIEW OF THE EFFECTIVENESS OF THE AUDIT AND RISK COMMITTEE (Pages 22 - 37)

The Committee will receive a draft Cabinet Report from the Audit Manager.

12. CABINET REPORT: ANNUAL TREASURY REPORT 2014/2015 (Pages 38 - 57)

The Committee are invited to consider the report and make any appropriate recommendations to Cabinet.

13. CABINET REPORT: REVIEW AND UPDATE OF CONTRACT STANDING ORDERS (Pages 58 - 60)

The Committee are invited to consider the report and make any appropriate recommendations to Cabinet.

14. COMMITTEE WORK PROGRAMME 2015/2016 (Pages 61 - 62)

To consider the Committee's Work Programme.

15. DATE OF NEXT MEETING

To note that the next meeting of the Audit and Risk Committee will take place on **Monday 7 September** at **5.30 pm** in the Committee Suite, King's Court, Chapel Street, King's Lynn

To: Members of the Audit and Risk Committee

Councillors B Aota, R Blunt, J Collop, I Devereux, I Gourlay, G Hipperson, P Hodson, H Humphrey, G Middleton, A Morrison, D Tyler and G Wareham

For Further information, please contact:

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